



# VTC

## Teaching, Learning & Assessment Policy

<b>Approved by:</b>	Head Teacher / Advisors	<b>Date:</b> September 2022
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<b>Last reviewed on:</b>	September 2022
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<b>Next review due by:</b>	September 2023
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## VTC Teaching, Learning & Assessment Policy

### MISSION STATEMENT

VTC School expects that all students should aspire to be:

- successful learners
- confident individuals
- responsible citizens
- effective contributors

### PHILOSOPHY

This policy reflects the school values and philosophy in relation to teaching and learning. It sets out a framework within which all staff can operate and gives guidance on practice within school. Its purpose is to impact positively on classroom practice and to ensure that it promotes high expectations of staff and students about student achievement, teaching standards, and the learning environment.

### INTRODUCTION

At VTC School we believe that carefully planned, purposeful and well directed teaching and learning is essential to achieve raising of standards in our students. Students who come to the school will usually arrive with a history of exclusions, part-time education, several changes of school and periods of very little formal education. Many will have had little support in their learning beyond school and have no incentive to increase their knowledge or skills and to achieve their potential. An increasing number have emotional damage that is so embedded that they are not able to absorb new concepts, skills or information despite them having the cognitive potential to do so. As a result, students will have weak basic skills, including their literacy and numeracy, and fear taking risks when faced with any new challenge. This complex combination of need significantly impacts on their ability to learn and requires constant reinforcement, encouragement, flexibility, reassessment and refocus collectively from all staff in all potential learning situations. Students will therefore have formidable barriers to traditional learning practices and as a result strategies and interventions will be needed to reduce the blocks before students are comfortable accessing and engaging in lessons.

### AIMS (INTENT)

The aims of this policy are to ensure that, through high quality teaching in a positive and supportive learning environment, we enable all our students to:

- Engage in the learning process and hence improve self-confidence and esteem.
- Achieve their potential through quality SEND teaching.
- To gain functional literacy and numeracy competency accreditation.
- Grow and develop in a positive learning environment.
- Be supported with their social, emotional and wellbeing.
- Be safe and make informed decisions for life.
- Have access to a wide range of academic, vocational and life skill experiences.

Reviewed By: Headteacher / VTC Advisory Board

Review date: September 2022

Next Review Date: September 2023

*Attitude is  
Everything*

- Possess a strong sense of moral values with a tolerance, appreciation and understanding of other cultures, faiths and backgrounds within our communities.

## OUR PRINCIPLES

The following principles underpin all teaching and learning at VTC School.

- Thorough planning of Long-term plans, Schemes of Work and lesson plans give a detailed overview of the focus of all planned learning intentions and activities for each year group in every taught subject.
- To focus on broad coverage, functional content, strategic focus on learning needs and well sequenced progression to ensure all students access are relevant curriculum offer.
- Phases within lessons should support the learning objective of the lesson by introducing, developing and reviewing this focus while maintaining a sharp beginning, cohesive routine and structure and clear start and end points.
- Students should know what they are learning, and why, as well as the extent of the progress they are making by effective use of success criteria.
- While the teacher orchestrates the structure of learning, students should have opportunities to enquire, question and explore so that they can apply their learning and practitioners can consolidate and build on students' knowledge, understanding, skills and attitudes.
- Opportunities to reinforce literacy, numeracy, ICT and creativity are integral to all planning and teaching.
- Lesson structure, routine and content should fit the purposes of the intended focus for learning
- While it is necessary to plan across terms and weeks, to build in progression and to cover content, such planning should be adapted to meet the needs of students' learning in response to assessment and on-going review, especially feedback.
- All planning makes full use of any support staff resource available to encourage effective learning, independence, focus and classroom organisation.
- Assessment and evaluation is ongoing both formally and informally and includes planned opportunities for self and peer monitoring.
- Assessment for learning and behaviour for learning underpin the formative processes to ensure students access, engage and progress with their learning.

## HOW LEARNING TAKES PLACE (IMPLEMENTATION)

We know that young people learn in a variety of different ways. Understanding the different strategies they use for learning is important in planning and delivering successful lessons. The following principles all play a part in ensuring our students can learn effectively:

- Students experiencing success are more likely to succeed at the next task therefore all activities set should give them the opportunity to succeed.
- Students are more likely to respond positively to a challenge that extends their knowledge, skills and understanding which is enjoyable, stimulating and interesting.

- Learning needs to be revisited with many concepts and skills returned to and presented differently and / or extended. Frequent practice through repetition and reinforcement has an important part to play in the mastery of key skills.
- Learning is mastered more effectively if it supported with practical experiential and experimental pedagogies and makes use of as multi-sensory approaches such as kinaesthetics.
- Students are better motivated when they are learning in a structured and stimulating environment.
- Some learning is enhanced by the opportunity to share and discuss ideas with others.
- Collaboration and cooperation have an important role in developing students' social skills.
- Some learning activities are better tackled alone and in a quiet environment in which children can concentrate and reflect.
- Students often learn effectively through discovering things for themselves and is most effective when presented in a well-structured and safe environment.
- Students learn through question, answers and reflection which involves the whole class in collaborated and shared ways.
- Students' learning is enhanced by having a flexible curriculum that responds to personal experiences and immediate events such as and enrichment projects.
- Young people learn more effectively if they feel good about themselves. They need to experience praise and feel valued by both teachers and support staff.

## SUPPORTING TEACHING AND LEARNING

At VTC School we maintain high expectations in terms of attitudes to work, behaviour and attendance and do not excuse the special needs of our young people as a barrier to their continued learning and developing. To that end every lesson is carefully planned to ensure that students:

- Can access and engage in learning opportunities.
- Acquire new knowledge, skills and attitudes.
- Develop a concept or process.
- Use, consolidate or refine skills and deepen understanding.

Staff will include the following teaching approaches as appropriate:

- Employ a variety of teaching styles /pedagogy, adapted to the needs of individual learners or the demands of the curriculum. Individual, group and whole class teaching.
- To develop metacognitive understanding of how we learn to learn, and the purpose of learning activities
- Use provision mapping, differentiation, and personalisation to ensure high quality provision for all
- Ensure that, wherever possible, teaching is interactive and supported by practical resources and auditory or visual prompts
- Use open-ended questions to engage curiosity and challenge understanding
- Identify key vocabulary and reinforce it visually
- Display key information on the classroom wall
- Create a positive and supportive learning environment in which the students are encouraged to be responsible, resourceful and resilient with regard to their own learning
- Publicly and privately (as appropriate) recognise and praise students' efforts and achievements
- Ensure students are ready to learn by having their basic needs maintained, for example reference to Maslow's hierarchy of needs
- Set individual targets that are shared with the students and regularly reviewed in relation to their EHCPs.
- Encourage students to verbalise what they are doing, why they are doing it, what they have learned and what they need to do next
- Practice for exam/test situations



## OPPORTUNITIES FOR LEARNING

We aim to offer a rich and varied range of opportunities for learning. Many of our students will have had very limited experiences in their lives and are fearful of anything new. We aim to provide as many opportunities for new experiences as possible to reduce their reluctance to engage in these and to increase their confidence in themselves in a variety of situations.

This is also important in motivating the students and encouraging them to become independent learners and includes:

- Well-structured lessons.
- Literacy and numeracy within the context of subject content.
- Interactive displays, including the students' own work.
- Outdoor learning opportunities.
- Visits to places of interest within the local environment and communities.
- Specialist teachers and visiting professionals e.g. RSE input, Sports specialists, musicians, etc.
- Work experience in relation to vocational offer.
- Curriculum theme weeks and Focus Days and other opportunities for cross curricular Working.
- Enrichment Curriculum.
- Practical activities and opportunities for teamwork.
- Virtual learning.
- Homework, where beneficial.

## THE CLASSROOM CONDUCIVE TO TEACHING AND LEARNING

Excellent classroom management is essential to effective teaching and learning. Our students need to feel completely secure in each learning environment if they are to be in a stress-free state in which to learn. Staff at VTC School will ensure that they provide this environment by utilising the following classroom management strategies:

- Using the principles of Positive Behaviour Support (PBS).
- Using a holistic SEMH curriculum as the main vehicle for VTC provision.
- Routines are set so that the students know what is expected of them at different times of the day and in different situations.
- Students are set work that is appropriate to their ability and stage of learning.
- Staff ensure that the students clearly understand the learning task, what they are expected to do and the reason for doing it. Learning objectives and success criteria are clearly explained to the students.
- Students can access the Learning Objective throughout the lesson.
- Assessment for Learning techniques is used to enhance learning.
- Students are taught to be organised and to take responsibility for their learning and generally around the school.
- High standards of presentation of work are expected.
- Students know their personal targets at any time.
- Teaching resources are appropriate to needs.
- Displays and resources support all learners by using a variety of methods and reinforcing key vocabulary.

## ASSESSMENT (IMPACT)

VTC School believes that regular assessment is essential for ensuring successful teaching and learning. Student development should be at the heart of our assessment policy.

- Assessment enables students to understand where they are in their learning and to understand what they need to do next.
- Assessment provides students with a means to explore their own progress and development.
- Assessments should involve consistent use of plenaries, soliciting feedback from students and evaluating every lesson to ascertain the occurrence of learning.
- Assessment should take into account the individual needs educational need of the students and to use the best means of challenging and motivating them to learn.

VTC School uses a arrange of assessments to ascertain need and progress and will largely be dependent on the student, the content of the course and most appropriate form of assessment for the subject.

Various assessment techniques are designed to ensure all aspects of student development and progress is measured in all areas, including educational, social and emotional and health, particularly mental health and wellbeing.

The role of teacher in assessment ensures they should:

- Accurately assess students on entry to the school to ascertain a baseline level (diagnostics)
- Set clear expectations for learning (behaviour for learning)
- Recognise that all students can improve; and that the plans (sequenced and differentiated)
- Ensure all students can progress and achieve (access to learning)
- Appreciate that good assessment is an essential part of the teaching and learning 9assessment for learning)
- Be positive in feedback and ensure the student understands the next steps to achieve (feedback for learning)
- Understand learner motivation by emphasising progress and achievement
- Be clear about a learner's strengths and challenges and plan accordingly
- Encourage independent learning by enabling students to take charge of their learning though developing their skills of reflection, self- assessment and their capacity to identify next steps (assessment as learning)
- Praise progress and reward achievement through comments and other motivators (social learning)
- Recognise that assessment for learning should be used in all areas of educational activity and not just the academic but also the personal development (social and emotional learning)
- Make it fit for purpose, varied and use it to inform future planning and teaching.

## FEEDBACK

To make feedback to students' effective teachers should ensure that:

- Students are clear about what is expected of them and what they can expect from the teacher.
- Students should expect the feedback they receive to explain what they have done well with reasons and where and how they can improve and for it to be as soon after the completed work as possible.
- The learning objectives and learning outcomes are used as the benchmark for the teacher's oral and written feedback. They should be shared and made clear to the students in advance of attempting the task.

Recording and reporting assessments should be consistent and effective teachers must:

- Keep summative assessments to track progress for all subjects based on starting points and agreed targets for the year.
- Keep assessments in relation to award-based qualifications in line with awarding body schedules
- Keep assessments in relation to a range of pastoral and student development areas such as behaviour, attendance, emotional regulation, Boxall profiles, and other non- academic routines. Which support personal development plans
- Use their subject knowledge and skills of the individual and the area/ subject being assessed to make quality judgements which support further learning and development.



## MONITORING AND EVALUATION (MODERATING IMPACT)

VTC School expectations are:

- Maintaining the quality of teaching is central to ensuring outstanding student progress. The school expects 100% of lesson observations to be good or outstanding.
- Teachers will be formally observed in the classroom by a member of the Senior Leadership Team regularly, as well as informally through learning walks and drop in observations.
- Whole school deep dives will further monitor the effectiveness of teaching and learning in specific subjects/ areas.
- Teachers will receive feedback in a positive and developmental way.
- To ensure that quality is maintained relative to other similar establishments, liaising with external professionals, such as Improvement Partners, agreement trialling with similar schools.
- Partnering with special schools will be used to provide an external measure of quality assurance.
- CPD and other professional development will be supported where necessary.
- The teaching standards will be used as a yardstick for quality teaching across the school.

**This policy should be read in conjunction with the:**

- SEMH policy
- Curriculum matrix
- SMSC policy
- Subject policies and Intent, Implement, Intent statements

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### **Review of procedure**

This procedure will be reviewed annually.

The Advisory Board approved this policy on date: 21/09/2022

Signed: Malcolm Chalk, Chair of VTC School Advisory Board

Signed: Sean Campbell, Headteacher

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