



VTC INDEPENDENT SCHOOL VAPING POLICY

Approved by:	Paul Thompson & The Advisory Board	Date: September 2023
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Index

Section	Page
Introduction	1
Scope	1
Vaping on school premises	1
Designated area	2
School vehicles	2
Privately Owned Vehicles	2

Introduction

1. The policy outlines the procedure for vaping in schools and academies.
2. VTC School remains a vocational centre where vehicle fumes can be released and there may be other flammable liquids/materials. It is therefore a health and safety matter that vaping and smoking is not permitted.

Scope

Who is included in these arrangements?

3. This policy applies to all employees and pupils of VTC Independent School
4. The policy also applies to volunteers, parents, guardians, members of the public and visitors to VTC Independent school.
5. Agency staff and contractors should be made aware of the policy and abide by the vaping arrangements.

When does it not apply?

6. The vaping policy is separate from the school policy on smoking.

Vaping on and around the school site

7. Vaping is not permitted:
 - in any part of the school
 - in school grounds

- in school vehicles
- whilst on school or residential trips
- Pupils bringing vapes to school MUST hand them in to reception on arrival and cannot be collected until after school.
- It remains the pupil's responsibility to hand in their vape at reception when entering the school's premises.
- Any pupil found vaping within the school or within school hours will be subject to remedial action that can include immediate permanent exclusion.

Areas for vaping

8. As vaping and the use of e-cigarettes is recognised as a method to stop smoking it is at the headteacher's/principal's discretion to allocate an area for vaping.
9. Any designated area for vaping must be away from the view of the pupils and members of the public and away from school entrances and windows.
10. Vaping must not take place during paid work time.
11. If staff leave the school / academy site to vape this is only permitted after pupils have left the school.
12. Vaping must not take place in a location that will cause reputational damage to the school.

School vehicles

13. All school vehicles are smoke and vape-free. Vehicles will NOT display appropriate signs as all staff are expected to be cognizant of this policy and abide by it.

Privately owned vehicles

14. Any member of staff who uses their own private vehicle for school purposes and transports students or colleagues must refrain from vaping whilst on duty.

General points

15. Information and advice on smoking cessation for employees is available from the NHS Stop Smoking Services on the website www.nhs.uk/Livewell/smoking/Pages/NHS-stop-smoking-adviser.aspx

Legislation

Health Act 2006

The Smoke-free (Premises and Enforcement) Regulations 2006

The Smoke-free (Exemptions and Vehicles) Regulations 2007

The Smoke-free (Vehicle Operators and Penalty Notices) Regulations 2007